



The University of Oklahoma
OFFICE OF HUMAN RESOURCES

To: Managers/Supervisors
From: Julius Hilburn *JCH*
Director, Office of Human Resources
Date: August 10, 2007
Subject: Tuberculosis Testing Policy

As part of an ongoing effort to protect the health and safety of the University community, the Board of Regents of the University of Oklahoma has adopted a Tuberculosis (TB) Testing Policy for the Norman campus, which becomes effective August 16, 2007. All staff and faculty hired after August 16, 2007, who fit any of the criteria listed below, must comply with the requirements of the Tuberculosis Testing Policy.

These Criteria Apply to New Employees:

- Those currently holding visas from U.S. Citizenship and Immigration Services. Green Card holders and naturalized citizens are not included in this criteria.
- Persons who reside outside the United States for more than eight weeks continuously prior to continuing on-campus employment.
- Those with health/medical conditions that suppress the immune system.
- Those with known exposure to someone with active Tuberculosis disease.

The TB Testing Policy does not apply to continuing University employees, except those current faculty or staff members who have resided outside the U.S. continuously for more than eight weeks and return to on-campus employment after August 16, 2007.

Questions about this policy: The entire text of this policy is printed on the back of this memo and is available online at www.hr.ou.edu/policies. Check the FAQs section of this Policy online at www.hr.ou.edu/policies, or contact Diana Biggerstaff, Assistant Director of Employment and Compensation Services, at 405-325-3165 or dbiggerstaff@ou.edu.

Questions about TB testing, contact the TB Testing Office at immunization@ou.edu or via telephone at 405-325-6039.

The University of Oklahoma (Norman Campus) Tuberculosis Testing Policy
Adopted by: The Board of Regents of the University of Oklahoma.
Effective: August 16, 2007

This Policy requires NEW faculty and staff who meet any of the criteria listed below to provide to OU Health Services evidence of Tuberculosis testing within six months prior to beginning employment. Additionally, ACTIVE EMPLOYEES who reside outside the United States continuously for more than eight weeks must also provide evidence of Tuberculosis testing to OU Health Services before returning to employment on-campus.

Who Must Comply:

1. Those currently holding visas from U.S. Citizenship and Immigration Services. Green Card holders and naturalized citizens are not included in this criteria.
2. Persons who reside outside the United States for more than eight weeks continuously prior to continuing on-campus employment.
3. Those with health/medical conditions that suppress the immune system.
4. Those with known exposure to someone with active Tuberculosis disease.

If any of these apply to you, you will need to comply with the Tuberculosis Testing Requirement.

To Comply: (all documents must be in English)

1. Provide a medical record from a physician, clinic or hospital indicating that you have been tested for Tuberculosis within six months prior to beginning employment **OR**;
2. Provide documentation of a negative chest x-ray within six months prior to beginning employment **OR**;
3. Receive a TB skin test at OU Health Services (cost is borne by employee) **OR**;
4. Provide a medical record indicating successful treatment for TB disease.

The following procedure for the skin test must be used:

1. 0.1 ml of Purified Protein Derivative, (Mantoux), solution intradermally to the inner forearm.
2. Results must be read within 48-72 hours of administration.
3. Documentation must include date given, date read and results of induration in mm. Please document zero if no reaction.

Please Note: Having received BCG vaccination does NOT exempt you from the testing requirement. If you have had a positive skin test, a chest x-ray is required to show the absence of active disease. If you have questions regarding TB Testing, contact the TB Testing Office; Phone: 405-325-6039 - 620 Elm Ave. - Norman, OK 73019 - Email: immunization@ou.edu.